

**Broadhempston Primary School
School Life Group**

Supporting the vision, values and development of our school

14th July 2026, 3.40pm

Agenda

1. Welcome and apologies
2. Approve minutes of last meeting
3. Matters arising from previous meeting
4. Report from the Head
5. PTFA feedback
6. LAC update
7. Parent representative feedback
8. Trust and School discussion

Broadhempston School Life group – July 2026 (3.40pm – 4.50pm)	
Attendees: Nanya Coles (NC) (Chair), Karen Barlow (KB) (Head), Emily Clements (EYFS / KS1 teacher), Nick Wright (Kingfisher rep), Troy (Otter rep) Annabel White (Otter rep), Apologies:	
Minutes 1-3	Approved minutes and no matters arising
4. Report from the Head	Discussed the Head Report - Current pupil numbers are 47 but the number will reduce from September to 41 with Year 6 pupils moving on, 3 new starters in Year 1 and 2 leavers. - Staffing updates provided by the Head. Recruitment for replacement part time teacher in KS2 - advert end of August and interviews in September. This will be an external advert. CPD / training and meetings shared with the SLG which included: - Staff development – Cluster CPD writing / phonics bug; NPQH workshops and training; administrative staff support and Bromcom training; KS2 class shadow / visit; TA EYFS training - Evidence checks – English, DT, geography, computing, science / Learning outside the classroom evidence gathering and submission / KS2 moderation / in-house and multi-school writing moderation / Pupil progress meetings / Monitoring visits - Governor meetings - Hub meetings – Maths / EYFS / Admin - Staff meetings and other meetings - Climate action review - Planning days for next year Events and activities shared with the SLG which included: - Sports events / activities (gymnastics trip, Volleyball, hockey, football, Refuge run, Frisbee festival, Pickleball, Haven Banks, Tennis taster / sports day - Visits / trips (RAMM / buckfast abbey / Matilda / The Box/ - Parents evenings

	- Workshops (music / science / bikeability/ SWW / Skipping / Plastic and batteries / - Additional activities and days (pancake party / world book day / minion day / Paper making workshop - Class assemblies - Forest school - Residentials - School play - Stay and play Attendance rate discussed - 96.8% which is above the academy target of 96.5% - Some flexi-school arrangements impact on attendance but this is authorised. - Some holidays impacting on the attendance figures - Many pupils have very high attendance. Head shared that a large proportion of pupils are attending regularly, that the school's attendance culture is generally strong. - Persistent absence is monitored and supported and the pupils with attendance between 90-95% need to be monitored as this is below the level required to fully access the curriculum and make expected progress. Parental Survey - 13 parents completed the survey and the results were shared with the SLG ASIP for 2026-27 was shared with the SLG - Writing is still going to be a focus next year - Assessment and feedback loop - Reading – focus on improving this and increasing the pleasure of reading – discovery events planned for next year - Planning based on the term basis rather than a 2 year rolling programme – this is different from what has happened previously. Linking with the curriculum – more bespoke to the children we have - Curriculum changing from 2027/8 but specifics are still unclear
5. PTFA	PTFA Update: - Been a busy period for the PTFA and will continue to be - New committee to be starting from September – Head will share PTFA letter alongside nomination form for parents - Love your school day took place
LAC update	Focused visit took place. School governor is at the end of their current term, this role was advertised and a new parent governor will be starting in September. Previous governor will shadow to support initial meeting There is not a planned change for the chairing on the SLG at present.
Parent feedback	Feedback received from Otter parents about the activities and the teaching environment and hoping that this continues next year. The word of mouth sharing of the parent views in this class is having an impact on the numbers and current EYFS has increased from 2 pupils to 9 Feedback was shared on potential to broaden out the opportunities for activities to go across the school and share some of the discovery curriculum from EYFS. Discussion that this is not always possible and is curriculum based.

	Some of the KS2 years will be smaller next year and a discussion took place around maintaining the distinction between year 3/4 and 5/6 next year which includes expectations. Feedback received valuing having some sense of what is coming next year and that it feels like planning is already taking place which could increase engagement in education over the summer break, such as Egypt dress up day in September and the postcards. Discussion on the sports grant for next year – there was a discussion about this but the agenda item to be taken forward to a future agenda when more information is known. From December will be a reduced amount. Discussed that School games events are free but there could be some challenges around the funding for the transport. Action – raise with PTFA as to whether they can support cost of transport. Feedback from parents is the value of the enrichment curriculum and this could support this. Discussion about the resourcing across the school and the structure of TAs and teachers. This has been discussed previously with full minutes available from that previous discussion. Teachers shared that they implement changes throughout the school in the way they teach, constantly reassessing the way the classroom works – but would be doing this in a single class group. Have 5/6 week plans but need to change this on a weekly basis. Need to report to the trust on the data frequently. A discussion took place on learning that can happen when pupils leave the school. Head specified that she has an open door policy and is happy to discuss individual cases directly with parents. This is out of the scope of this meeting
Meeting dates	To be agreed electronically
AOB	School has been promoting itself through Social media and is having quite a bit of success and views