

PTFA Meeting Minutes

Monday 23rd Feb 2026

Present - Jess, Julia, Gemma, Natalia, Becky

Apologies – Simon

Finances

- Natalia and Jess to have a separate meeting to discuss creating Excel spreadsheet demonstrating income and outgoings – including monies committed to ongoing costs.
- Need to contact Holly regarding the charity reporting process – what is out financial year and fulfilling our statutory requirements.

Funding requests

- Miss Clements has requested £100-£150 to spend on kitting out a sensory room – so children who need to leave the classroom in order to re-regulate have somewhere to go.

I.T

- Reports of old Chrome books and surface touch devices not always working, children having to share, and teachers time being taken up trying to help children log in and access the learning on them rather than actually teaching.
- Academy currently conducting a survey of IT resources and connectivity.
- Await Academy plans and then see how best PTFA can support

Events/Fundraising opportunities

- Mufti day this term - Friday 27th Feb
- Cake sale – Friday 27th Feb – Yrs 3&4 families baking
- World book day March 5th children have to wear pyjamas
- Easter Egg hunt at end of term – Lena and Otter parents organising this. Jess will follow up on this with Lena.
- Garage Safari date set for 17th May. Info submitted to go in Parish News. Café to be at Simon and Nanya's house again. Pub very keen to get involved as well.
- Love your school day – confirmed as April 25th. School to come up with list of jobs.

- Cash for coins – collecting old left over foreign currency – could have a collection point at the village shop and also go around village collecting.
- Easy fundraising – need to encourage more people to sign up to this.

Summer Fete

- PTFA generally happy to help but need to look at how the help is allocated – need more people to set up and clear away – not just for manning stations.
- Stations last year included – story telling, coconut shy, lucky dip, games arena, young entrepreneurs, festival glitter, ice cream stand.
- Consider handing back Coconut shy and ice cream stand for another group to man.
- Consider a different format to the young entrepreneurs – perhaps having a more permanent base and 4 children at a time over a longer period.
- May only have one gazebo available to use.
- Need to establish what the monetary reward for PTFA involvement would be.