PTFA Meeting Minutes

Tuesday 16th September 2025

**Present -** Jess, Julia, Natalia, Kyra, Becky

**Apologies –** Gemma, Simon

**Finances**

* Current balance £4500 + £20,000 National Lottery Awards for All grant money held for second phase of playground refurbishment
* £11,000 Fete revenue currently being match funded by Charlie to make £22,000. Total to be contributed to playground project. If sufficient funding can be found in grants, agreed with Fete Cttee that PTFA can retain matched portion.

**Playground update**

* Currently we need another £30 - £40k to complete phase 2.
* Ana kindly making grant applications.
* Unfortunately we were not successful with the Morrisons grant, however we have since discovered that only 10% of applications that meet their funding criteria are successful.
* Ana has just applied for a £40k Rural Community Grant along with 2 other smaller £5k grants. Fingers crossed.
* Agreed that we would wait until hearing from Rural Communities grant before we undertake any further fundraising for playground.
* Earthwrights are returning to tidy up the landscaping of the mound and the steps – meeting Thursday 18th Sept at 3.30pm.

**Funding requests**

* Judo lessons for the whole school as the second PE session of the week for half of the Spring term. School have asked for £500 and this would be topped up with money from the Sports Grant. Judo was very popular at multi sports day. Could this be funded solely with Sports Grant? To be discussed with Ms Barlow and Mr Tanner.
* Storytelling and music composition session with Kip Pratt. This would be for the whole school and cost £220. Everyone in favour of this.
* Workshops for Science Week – ‘Electrifying’ for Otter and ‘Explosive’ for Kingfisher. Total cost £240. Everyone in favour of this.
* £500 towards cost of coaches for school trips across the year. Discussion concluded that we are very happy to support transport costs for trips but would rather do it on a trip by trip basis. Discussion around finding most cost effective transport solutions - use of taxis and minibus hire as well as coaches.
* £500 towards Arts Week to be topped up by money from the Helen Foundation. Discussion that the Helen Foundation are usually happy to give up to £450 per application so could this be used to fund workshop in full? To be discussed with Ms Barlow.
* Young Voices in the O2 area. A trip to London for choir workshops followed by an evening concert with all the schools involved. Request for £500 from the PTFA towards the cost of the coach. The coach is to be shared with Landscove and the cost split. Discussion that the cost should be split on a per child basis and not 50/50 due to Landscove being considerably bigger now. A number of questions were raised about the trip – logistics – going up and back in a day or an overnight stay? Does every child in KS2 get the opportunity to go or just choir? What sort of participation is involved for the children during the day? To be discussed with Ms Barlow.
* Window cleaning. Request for PTFA to pay for and organise the cleaning of the windows and glazed area in back playground. Everyone agreed this was not within the remit of the PTFA and should be paid for by the Link Academy. Gemma has kindly offered to clean the windows.
* An Amazon Wish list of 34 books has been created – to be circulated to parents.

**Halloween party**

* Suggestions include a disco and a re-vamped Harry Potter party. Discussion that discos in the past had not been as successful as hoped as there is limited activities for the kids to ‘do’ at a disco and hard to manage mixed ages running around together. Agreed that we would do another Harry Potter party with new games.
* Suggested stations so far include – potions class with Snape, fortune telling with Trelawney, Honey Dukes sweet shop, Arragog’s lair bean bag toss, the Owlery craft table, What’s Your Patronus, Gringott’s Bank.
* Further planning meeting to be held 30th Sept. All parents and carers welcome. Lots of volunteers will be needed to make this as fabulous as the previous one.
* Pew moving in Church Thursday 23rd October ahead of party on 24th directly before half term.
* Jess to book Church and Beacon Room at the Hall (for changing and toilets).

**Christmas**

* Christmas cards – Jo has kindly agreed to organise this again. Cards to be submitted by 24th Sept to maximise fundraising revenue.
* Christmas crackers – Jess has already found the gifts. Nanya to purchase cracker kits from Dunelm as soon as they come out. Christmas crafting evening session to be booked in.
* FC visit to school – Ask Annabel to book FC again. Need to come up with a gift option.
* Panto at Princess Theatre Torquay – previously sold discounted tickets which raised about £200 per year. Kyra to look into availability of tickets.

**Christmas Fair**

* Saturday 6th September, 2-4pm – Village Hall booked.
* Ideas – teddy tombola, decorating pine cones, pop up cards, wooden bead decorations, beeswax candle making, carols with Andy, sale table – bulbs in pots worked well, wreaths, decorations, raffle. Sale or return soaps with Lego figures inside.
* Mulled apple with optional rum, cakes, mince pies.
* Need good advertising around village.

**Bake sales**

* Otter to do Autumn term sale.

**Mufti day**

* Suggested Friday 17th October – Jess to check with Mel.

**Other ideas**

* Lego Masters session with the Lego man after school activity – Kyra to look into this.
* Coin collection – collecting old coins, foreign coins, copper coins.

**Next meeting proposed for the week beginning 10th November.**