

## PTFA Meeting 28/04/25

Present – Jess, Gemma, Natalia, Holly, Kyra, Simon, Becky

Apologies – Julia

### Skittles Night – Friday 9<sup>th</sup> May

- People to help so far – Jess, Holly, Simon, Annabel, Natalia, Amber, Dom, Becky/Nick
- Jobs – Bar, kitchen (heating pasties), starting teams off playing, scoring, selling raffle tickets, standing skittles up.
- Raffle prizes – Wine, diffuser, White Company dressing gown, cake, tray of seedlings, Kyra to ask in Ashburton for vouchers.
- Need some more teams – All to help spread the word
- Bar – drinks- South Devon Brewery kegs of beer and cider, wine from majestic, G and T's, soft drinks.
- Food – Holly to order pasties from Halls

### Playground update

- Council tendering process just finished and Earthwrights have been approved as the supplier.
- Ana has nearly all the information she needs for the grant applications - just needs a couple of finance details from Holly.
- Currently we have the funds for the 1st phase of the design - £30,000 which includes the money from the Councillors. We need to plan some fundraising events to ensure that we can support school requests next year.
- Comments on playground plans:
  - Planting – be good to have planting list so can think about ordering bare root plants for the Autumn. Could think about getting community involved in sowing seeds/growing plants to be put in the playground. Larger trees could be potentially sourced from Moor Trees in Dartington – they sometimes have trees left over that we could make use of. Consider black poplar.
  - Tyres - too many – not a natural material. Query over smell and drainage to check with Earthwrights. Suggestion that instead of

- quite so many tyres we could have a low level circuit inc. stepping stones and logs plus 2 tyres with platforms and willow dens.
- Possible to include wobbly bridge – made of rope?
  - Stepping stones up the back of the mound or in circuit
  - Could bars be more interesting and include monkey bars?
  - Expense of second phase – reflects cost of resurfacing
- Crowd funder campaign - Jess thinking of making a video involving the school children, should get Andy Hill involved as well.

#### Other fundraising event ideas

- Picnic and Pimms event in the Orchard – proposed date Saturday 7<sup>th</sup> June. People bring their own picnics and we provide the Pimms. Can we find some live music?
- ‘Splash for cash’ – Obstacle course with water pistols at Headlands plus BBQ. Sponsored or ticketed. Proposed date Friday 4<sup>th</sup> July 3.30pm. Check with Headlands.

#### Gemma’s Holiday Let crowd funding prize draw

- Need to help come up with extras to help marketing/appeal and help reach larger audience. Brand partners.

#### Procurement procedure

- No forms found on Parent Kind website
- Plan to take guideline wording from what appears to be a standard format used by other PTFAs
- Agreed requests should be made twice a term prior to meetings so that expenditure can be better planned.
- Agreed beneficiaries need to be made clear – how many kids and how long will investment last?
- Agreed that second hand items should be considered before new and that prices should always be negotiated. If school not comfortable in negotiating this could be handed on to PTFA.

- Becky and Jess to meet to put together a form

### Fete

- PTFA to help organise Broadhempston Young Entrepreneurs
- PTFA to help organise the game zone, festival glitter, lucky dip and coconut shy

### Summer Mufti day

- Ice creams in park and mufti day – proposed date Friday 6<sup>th</sup> June

### Oak Bake sale

- Friday 2<sup>nd</sup> May
- Gemma to message out.

### Bags to school clothing collection

- Doesn't raise a lot of money
- People still keen however
- To ask Annabel if she would be prepared to park the horse box in the Hall car park for a weekend.

### School Requests

- £2865.60 for replacing tables and chairs in Oak and Sycamore – mainly for aesthetic reasons. The Academy are willing to contribute £500. General concern that basic furniture is a real fundamental within school and is this something that the PTFA should fund. Agreed to discuss options with Ms Barlow to see if a smaller amount of furniture might make a difference or if we could find a good quality second hand supplier. Agreed that it was something that could be revisited with more info and after summer fundraising events.
- PTFA gave a £200 loan to school to buy a laptop to take out to Uganda. Sycamore to put on a coffee morning and charity sale. PTFA

offered to match fund these events so we can make the most of the money raised.

Plan – next meeting shortly after Skittles night to plan upcoming events in second half of term.